

**“7<sup>th</sup> ANNUAL ITAR/EAR/OFAC SYMPOSIUM”**  
**Chart House Prime-Spa Creek**  
**300 Second Street Annapolis, MD 21403**  
**September 10-11, 2024**

Tuesday, September 10, 2024	
7:45 am	Breakfast
8:30 am	Seminar Welcome and Introductions Suzanne Palmer, President, Export Compliance Solutions (Tab 1)
8:45 am	Keynote Presentation: Phil Kuhn, Special Agent, Retired, Washington Field Office, U.S. Department of Commerce, Office of Export Enforcement (OEE) <i>“How to Handle an OEE Visit, Country Specific BIS concerns--illicit activity on the part of China, Iran and Russia.”</i> (Tab 2)
9:30 am	Break
9:45 am	Presentation: John Pisa-Relli, Senior Law Enforcement Coordinator, Enforcement Division, Office of Foreign Assets Control (OFAC). <i>“Don’t Forget OFAC: Seamlessly Integrating Sanctions Compliance into Your ITAR/EAR Compliance Efforts”</i> (Tab 3)
10:30 am	Presentation: <i>“How AUKUS Will Affect Your Licensing Strategy,”</i> Suzanne Palmer/Lisa Bencivenga (Tab 4)
11:15 am	Presentation: <i>“Compliance Alert: Why You Need to Partner with Your IT Department”</i> Be aware of release through IT Channels, compliance with exemptions, using an automated compliance system, IT hurdles and the Cloud. Debi Davis, Davis International Trade Consulting Services LLC (Tab 5)
12:15 pm	Chart House Lunch
1:15 pm	Presentation: <i>“Why Are We Getting So Many RWA’s?”</i> Suzanne Palmer (Tab 6)
1:45 pm	Presentation: <i>“Models for Compliance Programs”</i> Lisa Bencivenga (Tab 7)
2:30 pm	Exercise 1 (Tab 8)
3:00 pm	Presentation: <i>“Voluntary Disclosures-The Best Way Forward”</i> Lisa Bencivenga (Tab 9)
4:00 pm	Adjourn Day 1



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<b>Wednesday, September 11<sup>th</sup>, 2024</b>	
<b>ITAR COMPLIANCE</b>	
<b>7:45 am</b>	<b>Breakfast</b>
<b>8:30 am</b>	<b>Presentation: “Can You Pass the Recordkeeping Sniff Test?”</b> How up-to-date are your records, are you following post licensing requirements? Lisa Bencivenga (Tab 10)
<b>10:00 am</b>	Break
<b>10:15 am</b>	<b>Exercise 2: “Recordkeeping”</b> (Tab 11)
<b>11:00 am</b>	<b>Presentation: “Cutting Edge Compliance: How to be the Effective Compliance Officer”</b> Suzanne Palmer (Tab 12)
<b>11:45 am</b>	<b>Presentation: “How Are you Handling Imports”</b> Review of both temporary and permanent imports. Lisa Bencivenga (Tab 13)
<b>12:30 pm</b>	<b>Chart House Lunch</b>
<b>1:30 pm</b>	<b>Presentation: “On the Road Again: Monitoring International Business Travel”</b> Suzanne Palmer (Tab 14)
<b>2:00 pm</b>	<b>Presentation: “Comparing Key EAR Exceptions to the ITAR Exemptions”</b> Suzanne Palmer (Tab 15)
<b>2:30 pm</b>	Break
<b>2:45 pm</b>	<b>Exercise 3: “How Not to Have to Apply for a License”</b> (Tab 16)
<b>3:15 pm</b>	<b>Closing Remarks</b>
<b>3:30 pm</b>	<b>Adjourn Seminar &amp; Evaluations</b> (Tab 17)

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